HINDUSTAN PREFAB LIMITED

(A Govt. of India Enterprise)

Jangpura, New Delhi - 110014

Name of Work: - "Construction of 01 No. Type-V qtr for AR Bn at Kohima, Nagaland."

PRE-QUALIFICATION (TECHNICAL BID)

NIT NO: HPL/PM(C)/TC/AR/2018-19/110 Dated: 26.02.19

ISSUED TO M/S: .....

Ph- (011) 43149800-899, Fax: (011) 26340365
E-mail:- hindprefab@gmail.com
Website:www.hindprefab.in

INFORMATION & INSTRUCTIONS FOR APPLICANTS

1.0 General:

1.1 Letter of transmittal and forms for pre-qualification are given in Annexure - II.

1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or no such case" entry should be mentioned made in that column. If any particulars/query is not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram, Fax or E-mail and those received late will not be entertained.

1.3 The application as per **Annexure-II should be type written**. **The applicant should sign each page of the application.**

1.4 **Over writing should be avoided. Use of fluid is not allowed.** Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Change of rates(s) and/or amount by erasing and/or use of correcting fluid are not allowed and tenders are liable to be rejected. Pages of the pre-qualification documents are numbered. Additional sheets, if any added by the contractor, should also be numbered by him they should be submitted as a package with signed letter of transmittal.

1.5 References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Executive Engineer or equivalent.

1.6 The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of pre-qualification document unless it is called for by the HPL.

1.7 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/ taking up of work in HPL.

1.8 The applicant should attach attested copies of valid Registration under EPF, GST, Labour registration under Building and Other Construction Workers Welfare Cess Act 1996, ESIC, Permanent Account No. etc. labour license has to be obtained after award of work

2.0 DEFINITIONS

2.1 In this document the following words and expressions have the meaning hereby assigned to them.

2.2 Owner/Client: - Means Assam Rifles (AR)

2.3 Employer: - Means the Hindustan Prefab Limited. (HPL)

2.4 Applicant: - Means the individual, proprietary firm, firm in partnership, limited company, private or Public or corporation.

2.5 "Year" means "Financial Year" unless stated otherwise.

2.6 "Similar work means "The work is of composite in nature, involving broadly area development, building construction RCC /steel structures, boundary wall, campus development, sanitary works, road & drains etc.".

3.0 METHOD OF APPLICATION:

3.1 If the applicant is an individual, the application shall be signed by him above his full typewritten name and current address.

3.2 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.

3.3 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten name and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the Power of Attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.

3.4 If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the Power of Attorney. The applicant should also furnish a copy of the Memorandum and Articles of Association duly attested by a Public Notary/ Gazetted Officer.

4.0 FINAL DECISION MAKING AUTHORITY

The HPL reserves the right to accept or reject any application and to annual the pre-qualification process and reject all applications at any time, without assigning any reason or incurring any liability to the applicants.

5.0 PARTICULARS PROVISIONAL

The particulars of the work given in NIT are provisional. They are liable to change and must be considered only as advance information to assist the applicant.

6.0 SITE VISIT

The applicant is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he consider necessary for proper assessment of the prospective assignment.

7.1(A) INITIAL CRITERIA FOR ELIGIBILITY FOR TECHNICAL BID:-

The applicant should have experience of having successfully completed works during the last seven years ending last day of the month previous to the one in which applications are invited:

(i) Three similar completed works each of value not less than 40% of the estimated cost put to Tender.

OR

Two similar completed works each of value not less than 60% of the estimated cost Put to tender.

OR

One similar completed work of value not less than 80% of the estimated cost put to Tender.

(ii) One completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40% of the estimated cost put to tender with some Central Government Department/State Government Department/ Central Autonomous Body/ State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking/City Development Authority/Municipal Corporation of City formed under any Act by Central/ State Government and published in Central/State Gazette.

(iii) Similar work means "The work is of composite in nature, involving broadly area development, building construction RCC /steel structures, boundary wall, campus development, sanitary works, road & drains etc."

(iv) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders. For this purpose, „cost of work" shall mean gross value of the completed work including the cost of materials supplied by the Govt. / Client, but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/ Project Manager or Equivalent.

7.2 For this purpose, 'cost of work' shall mean gross value of the completed work including the cost of materials supplied by the Govt./ Client, but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/ Project Manager or Equivalent.

7.3 The applicant should have had average annual financial turnover (gross) over on construction works should be at least 100% of the estimated cost during the last three years ending 31st March 2018. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.

7.4 The applicant should not have incurred any loss in more than two years during the last five years ending 31st March 2018 which should be duly certified by the Chartered Accountant.

7.5 The applicant should have a solvency of the amount equal to 40% of the estimated amount certified by his Bankers. The solvency certificate should not be more than 6 months old.

7.6 The applicant's performance for each work completed in the last 7 years and in hand should be certified by an officer not below the rank of Executive Engineer or equivalent and should be supported by work order/LOI.

7.7 (a) In case Completion Certificate issued by Private organization should be supported by TDS certificate.

(b) The bidder should have valid GST registration No. for the state of Nagaland and the copy of the same shall be submitted with the tender.

(c) The bidder should have EPF registration and the copy of the same shall be submitted with the tender.

8.0 EVALUATION CRITERIA FOR PRE-QUALIFICATION

Marking Procedure			
S.N.	Attributes	Max. Marks	Evaluation
(a)	Financial Strength	(20 Marks)	(i) 60% marks for minimum eligibility criteria
(i)	Average Annual Turnover	16 Marks	(ii) 100% marks for twice the minimum eligibility criteria or more
(ii)	Solvency Certificate	4 Marks	In between (i) & (ii) – on pro-rata basis
(b)	Experience in similar class of works	(20 Marks)	(i) 60% marks for minimum eligibility criteria
			(ii) 100% marks for twice the minimum eligibility criteria or more
			In between (i) & (ii) – on pro-rata basis
(c)	Performance on works (time over run)	(20 Marks)	
	Parameter	CFP	Score
	TOR = AT/ST, where AT=Actual Time; ST=Stipulated Time.	if TOR=	1.00 2.00 3.00 >3.50
(i)	Without levy of compensation		20 15 10 10
(ii)	With levy of compensation		20 5 0 -5
(iii)	Levy of compensation not decided		20 10 0 0
(d)	Performance of works (Quality)	(40 Marks)	
(i)	Outstanding	40	
(ii)	Very Good	30	
(iii)	Good	20	
(iv)	Poor	0	
Total (100 Marks)			

To qualify, the applicant must secure at least sixty percent marks in aggregate.

The HPL, however, reserves the right to restrict the list of pre-qualified contractors to any number deemed suitable by it.

9.0 FINANCIAL INFORMATION

Applicant should furnish the following financial information: Annual financial statement for the last five year (in Form "A")

10.0 EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS

10.1 Structure & Organization (in Form "G)

11.0 ORGANISATION INFORMATION

Applicant is required to submit the following information in respect of his organization (in Form "E")

Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work (in Form "E").

12.0 The document submitted by the contractor / construction agency in support of their work experience, financial credential, Income tax return, Turnover etc. should be self-attested.

FORM 'F'
To be filled up by tenderer

DETAILS OF CONSTRUCTION PLANT AND EQUIPMENT PROPOSED TO BE USED IN CARRYING OUT THE WORK.

Name of equipment	**Nos. (min)**	**Capacity or type**	**Age**	**Condition**	**Ownership status**			**Current location**	**Remarks**
					Presently owned	Leased	To be purchased		

Contractor has to submit plant & equipment list required for execution of work and plant & equipment will remain available at site during execution. However engineer in charge may hire requisite plant & equipment on cost and risk of contractor.

Annexure - II

LETTER OF TRANSMITTAL

From:

To,
The DGM (C) /TC
Hindustan Prefab Limited,
Jangpura, New Delhi: 110 014.

SUBJECT: Submission of pre-qualification for the work of "**"Construction of 01 No. Type-V qtr for AR Bn at Kohima, Nagaland".**
Sir,
Having examined the details given in pre-qualification press-Notice and Pre-qualification document for the above work, I/We hereby submit the pre-qualification document and other relevant information.

1. I /We hereby certify that all the statements made and information supplied in the enclosed forms A to F and accompanying statement are true and correct.

2. I / We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.

3. I /We submit the requisite certified solvency certificate and authorize the **DGM (C) /TC** or his authorized representatives to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorize **DGM (C)/TC** or his authorized representative to approach individuals, employers, firm and corporation to verify our competence and general reputation.

4. I /We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following works.

Sl. No.	Name of work	Certificate from

Enclosures:

Seal of Applicant Signature of Applicant (s)

Date of Submission